



**MIDDLETON PARISH COUNCIL**  
**MINUTES OF A MEETING HELD AT THE RECREATION ROOM**  
**CHURCH LANE MIDDLETON**  
**Date 21/2/2023**

**Present Councillors**

**Cllr. Adrian Bell (AB)**  
**Cllr. Alex Helliwell (AH)**  
**Cllr. Gill Keegan (GK)**  
**Cllr. Peter Rotherham Vice Chair (chair of tonight's meeting)**

**1. Apologies**

**Mark Simpson Borough Councillor (MS) (prior meeting)**  
**Sandra Smith Borough Councillor (SS) (prior meeting)**  
**James Beamish MPC Chair**  
**Cllr. Andy Jenns County Councillor (AJ)**

**Clerk in Attendance Tony Harris (TH)**

**2. Police Surgery**

**3. Declarations of Pecuniary or other interests.**

*None*

**4. Minutes of the Parish Council meetings held on 17/1/2023**

*The previous minutes were duly signed Vice Chair Cllr Rotherham*

**5. Matters Arising**

- a. Update on the Church Lane Planning application which raised public concern has been adjourned awaiting on site planning meeting.*
- b. Consultations with WCC and the Police revealed that the issue of pavement parking was not clear cut and that while police could become involved this would be of limited long term effect. It was agreed that a notice be placed on the notice board and a few lamp posts to ask people to respect pedestrians by not parking on the pavement.*
- c. An EPC has been completed however the cheque sent has not been received as of 19/3/2023*
- d. Quotes for supply have been requested from National Grid and a site meeting with engineer planned*
- e. WIFI, installation is up and running*
- f. It was unanimously agreed to order nature camera but a meeting to discuss how the software from all cameras can be used and scope and costs should be looked at Cllr. Helliwell agreed to be the lead councillor on the project.*
- g. Play area grant submitted for £10,000 has been awarded. The Council congratulated Cllr. Keegan and Lucy Smith for achieving this. The Clerk responded to suggestions of obtaining a lone for the play area by stating that he could not advise this on a*



depreciating asset however it was not a simple matter of getting a loan should the council want to do this. Special forms would be needed from WALC (not publicly available) and the Secretary of State would have to sign off any loan agreement.

- h. Quotes for gates for the Garage area were coming in and a third and final quote has been arranged. In the second quote the idea was put forward that we could use key fobs to open the door to vehicles and by use of a key pad the same gate could be open in pedestrian mode i.e., half way opening, this seemed a better solution than two gate system. Quotes were requested to separate out cost of groundworks so that this could be looked at to see if MPC could get the work done by volunteers, or at least more cost effectively.

### NEW ACTIONS

Ref	What	Who	When
N1	Meeting at garage site re electric doors etc	CLERK	16/3/2023
N2	Order new nature Camera	Clerk	March
N3	Budget to be produced for next meeting	Clerk	March
N4	Calculate VAT owing	Clerk	March

### PENDING / ONGOING ACTIONS

Ref	What	Who	When
P1	<b>PLAYAREA</b> Cllr Keegan/Lucy Smith to look at new equipment options with suppliers and MPC voted a 2022/3 budget of £15k inclusive of VAT	Cllr Keegan	March
P2	<b>MCC 15year LEASE</b> Lease ready for signature	Clerk	March
P3	Garages cleared and awaiting electricity supply and electric gate quotes-Ongoing	Clerk	April/May

### CLOSED ACTIONS SINCE LAST MEETING

Ref	
P4	WIFI working in Village Hall



## KEY FINANCIAL PROJECTS 2021/22

Ref	What	Quotes	Budgeted cost	Actual cost
<b>K2</b>	<b><i>GARAGES (Church Lane)</i></b> <i>Garages have been emptied and demolished and plans are to be drawn up for a new community facility</i>	Partial electricity connection charges in but obtaining electric gate quotes proving challenging	£10,000 EMR This figure may need to revised due too large increases in all building estimates	
<b>K4</b>	<b><i>PLAY AREA Repair</i></b> <i>has been discounted due to recent structural issues</i>	Awaiting quotes	£15,000 2022/23 £10,000 grant obtained	
<b>K8</b>	<b><i>MOBILE CAMERAS</i></b> <i>For wildlife use one camera to be ordered</i> <b><i>Quote to be obtained for another APNR site</i></b>	Camera £474 per camera sim card £10 month	£151.20	<b>March</b>

### 6. Reports of Councillors and Clerk

#### **Cllr. Keegan**

- a. *Cllr Beamish signatory to the cheque book needs to be concluded so that we have three signatories. Cllr Beamish agreed to complete this before next meeting- no one was aware if this had been completed*
- b. *Election year-do we know what the process is and can we discuss in detail at our next meeting.*
- c. *Middleton Matters has very few articles-it needs an update with new contributors otherwise its long-term viability could become questionable.*

#### **Cllr. Beamish**

*No reports*

#### **Cllr. Rotherham**

*No reports*

#### **Cllr. Bell**

*No reports*



***Cllr. Helliwell***  
*No reports*

***Cllr. Jenns***  
*No Reports*

***Cllr. Simmons***  
*No Reports*

***Cllr. Smith***  
*No reports*

**7. Samuel White Trust and other Community Organisations**  
*Nothing to report*

**8. High Speed Rail Line**  
*Nothing to report*

**9. Community Centre Matters**  
*Contract ready for signature awaiting WCC agreement*

**10. Middleton United Foundation Trust**  
*Nothing to report.*

**11. Village Green Development**  
*Nothing to report*

**12. Middleton Recreation Room**  
*a. New Extension completed opened at an event for those who contributed time and materials to make it possible.*

### **13 Correspondence**

**WALC**

Nothing to report

**Training**

Nothing to report

**WCC**

Car parking on pavements - update

**NWBC**

**General**

1. Nlab refund £119
2. Garages/National grid
3. Ongoing Severn Trent issue Tamworth Road-meeting scheduled with Craig Tracey and residents
4. Camera installation at Crowberry Lane and software set up



5. Faulty Water Valve Coppice Lane
6. Lease agreement
7. Data protection fee £40
8. Garden development- 10b Application No: PAP/2022/0606 - 22, Church Lane, Middleton, B78 2AW  
Erection of single storey ancillary outhouse to rear garden

## 14. Planning Matters

### Planning

	DOC/2022/0090
Old Reference Number	PAP/2019/0454
Portal Ref	
Site Location	The Spartans Unity Association Coppice Lane Middleton Tamworth
	B78 2BS

## 15 Finance Report

Available funds in current account A/c 00411787	30/01/2022	<b>£33,082.94</b>
Available funds in reserve account A/c 29525357	03/02/2023	<b>£7,390.13</b>
Grand total		<b><u>£39,659.31</u></b>

### Unpresented cheques

name	what	C/N	date	value
Gallagher	insurance	2347	09/01/2023	-£1,887.94
clerk	wages Jan	2348	30/01/2023	-£830.68
	A/C 00411787	Current a/c	subtotal	<b><u>-£2,718.62</u></b>

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### cheques to be signed

name	what	C/N	date	value
ICO	GDPR		21/02/2023	-£40.00
PP	MM pub		21/02/2023	-£184.48
NWBC	dog bins		21/02/2023	-£739.34
RJB	APNR		21/02/2023	-£144.00
RJB	APNR		21/02/2023	-£151.20
RJB	APNR		21/02/2023	-£3,104.33
R-N property	EPC for MCC		21/02/2023	-£249.00
Clerk	Wages Feb		28/02/2023	-£830.68
HMRC	tax/NI Jan		21/02/2023	-£201.21



HMRC	tax/NI Feb	28/02/2023	-£204.22
		withdrawals	<b><u>-£5,848.46</u></b>
	A/C 00411787	Current a/c	subtotal

net available funds in current account A/c 00411787 **£24,515.86**

**projected February income** £2,028.00

**Notes**

1. Small amount of interest accrues each month on savings a/c
2. reserve a/c includes £4k held on deposit for MCC

**16. Public Questions**

None

**17 Chair proposes**

**18. Any other Business**

None

**19. Date of Next Meeting**

**21/3/2022**

**Meeting closed at 8.55 pm**

**Signed**

**Date**

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